

## Dear Patient

### Can we make your healthcare easier for you?

We understand that if you have a disability or something that makes it hard for you, it might be difficult to get the right help in the NHS or social care. But if we make some changes to help you, it can make things better for you. These changes are called Reasonable Adjustments.

If you need Reasonable Adjustments, we really want to make sure that do everything we can to make those changes for you. To do that, we need to know what changes you might need, as these will be different for every person.

We would like to know if you need any Reasonable Adjustments and, if you do, what they are. We would also like to if it is okay to put these on your records here at the practice. This way, everyone in our team can know what you might need.

We also want to ask if it's okay to share our adjustments with other teams in the NHS or social care. This will help them know what changes (Reasonable Adjustments) you might need when you see them.

### Reasonable adjustments can include:

Larger text size. Taking more time to put you at ease. Giving you written appointments not text messages. Helping you fill in NHS forms. Space for a guide dog.

This is not all of them, Reasonable Adjustments can be as unique as you are.

### Sharing these with other professionals who care for you can be important.

Telling people about a problem can sometimes feel hard. Allowing us to share any Reasonable Adjustments means you should only need to tell the NHS once.

### As your needs change over time so can your Reasonable Adjustments.

For example, you might need a larger text size now. In the future you might prefer us to read things to you over the telephone or tell you face to face. You might find you need home visits in a few years.

You can have more than one Reasonable Adjustment. You can change your mind if you don't like it. We will stop using one if you ask.

We can change a Reasonable Adjustment if you think of a way that will make it more useful.

If you feel that you might need Reasonable Adjustments, please fill in the form with this letter and hand it in, or send it back to us at your practice.

If you need any help in filling in the form, or have any questions, please do let us know.

Further information is available on our website here:

<https://bamptonmedicalpractice.co.uk/surgery-information/reasonable-adjustments/>

Yours sincerely

Bampton Medical Practice

## Bampton Medical Practice Reasonable Adjustment Form



**Name:**

**Date of Birth:**

**Address:**

We are contacting you to make sure we are doing everything we can to make it easy for you to access health services. This may mean we need to make a reasonable adjustment for you. A reasonable adjustment is a small change we can make to make your health check, annual review, or other appointments easier for you. You can tell us about you or any reasonable adjustments you think would be helpful below.

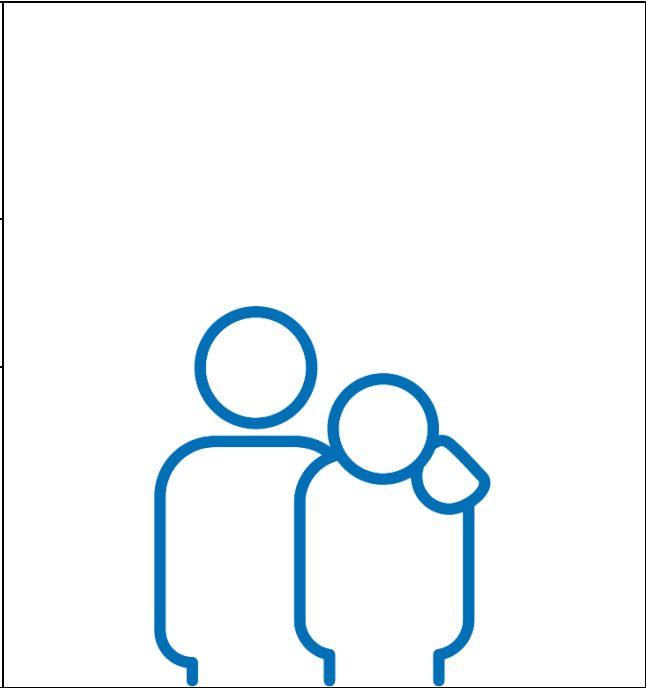
Please **circle** your answers

<p><b>Do you need us to communicate with you in a particular way? For example, Makaton, BSL, language interpreter</b></p>	
<p><b>Yes                  No                  I don't know</b></p>	
<p>Comments:</p>	
<p><b>Do you need information in easy read or large print? (Please specify the font and type)</b></p>	
<p><b>Yes                  No                  I don't know</b></p>	
<p>Comments:</p>	

**Do you want us to communicate with your family, friend or carers who give you support?**  
**If yes, please add their name and phone number**

**Yes          No          I don't know**

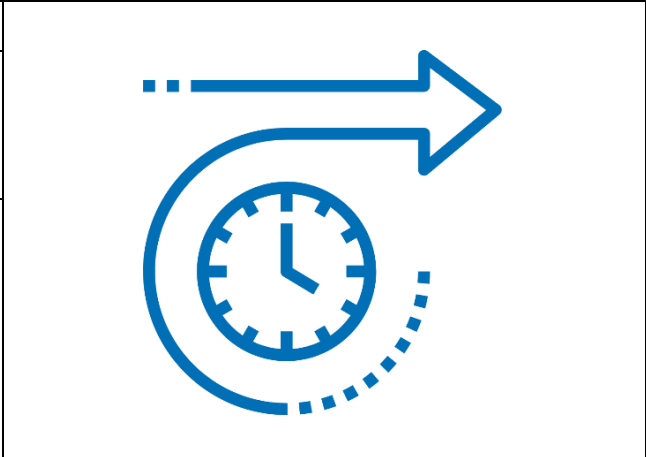
Comments:



**Do you need a longer appointment?**

**Yes          No          I don't know**

Comments:




**Do you need an appointment at a particular time based on things such as carer availability?**

**Yes          No          I don't know**  
**Please give examples of suitable times**

Comments:



<p><b>Do you have any other reasonable adjustments that would help you to attend appointments?</b></p>	
<p><b>Yes                  No                  I don't know</b></p>	
<p>Comments:</p>	

<p><b>Reasonable Adjustment Consent Form</b></p>
<p>I have read and I understand about having my needs written on my health record on the computer.</p>
<p style="text-align: center;">         Yes – <input type="checkbox"/> I would like a reasonable adjustment flag  <b>or</b>          No– <input type="checkbox"/> I do not want a reasonable adjustment flag       </p>
<p style="text-align: center;">         Yes – <input type="checkbox"/> I would like my adjustments to be shared with other teams in the NHS or social care  <b>or</b>          No– <input type="checkbox"/> I do not want my adjustments to be shared with other teams in the NHS or social care       </p>
<p>Date:</p>
<p>Signed:</p>

Thank you for completing our questionnaire.  
 Kind Regards,  
 Bampton Medical Practice